

Public Document Pack



**Service Director – Legal, Governance and
Commissioning**

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Monday 26 July 2021

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in a **Virtual Meeting - online** at **2.00 pm** on **Tuesday 3 August 2021**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read 'Julie Muscroft', on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Elizabeth Smaje (Chair)

Councillor Andrew Cooper

Councillor Andrew Marchington

Councillor Harpreet Uppal

Councillor Habiban Zaman

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meetings

1 - 8

To approve the Minutes of the meetings of the Committee held on 19th May and 15th June 2021.

3: Interests

9 - 10

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The meeting will hear any questions from the general public.

Questions should be emailed to sheila.dykes@kirklees.gov.uk no later than 10.00 a.m. on 2 August 2021.

In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes.

7: Leader of the Council Priorities 2021-22

Councillor Shabir Pandor, the Leader of the Council will set out his portfolio priorities for 2021/22.

8: Our Council Plan

A presentation will be given in respect of the development of the latest version of the Council Plan.

Contact:

Kate McNicholas, Head of Policy, Partnerships and Corporate Planning

9: Kirklees Scrutiny Work Programme 2021-22

11 - 32

The Work Programmes/Agenda Plans for the four Scrutiny Panels; Children's, Corporate, Economy and Neighbourhoods, and Health and Social Care are submitted for the Committee's consideration.

Contact:

Sheila Dykes, Principal Governance and Democratic Engagement Officer

10: Work Programme 2021-22

33 - 34

To give consideration to the Committee's Work Programme for 2021/22.

Date of next meeting: 28th September 2021.

Contact: Sheila Dykes,
Principal Governance and Democratic Engagement Officer

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Contact Officer: Andrea Woodside

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Wednesday 19th May 2021

Present: Councillor Elizabeth Smaje (Chair)
Councillor Andrew Cooper
Councillor Harpreet Uppal
Councillor Habiban Zaman
Councillor Andrew Marchington

1 Admission of the Public

RESOLVED – That the business for the meeting be considered in public session.

2 Appointment of Overview and Scrutiny Panels

It was moved by Councillor Smaje, seconded by Councillor Cooper and;

RESOLVED -

(1) That the appointment of the following Panels/Sub Committees be approved; (i) Calderdale and Kirklees Joint Health Scrutiny Committee (ii) Health Scrutiny Panel (iii) Joint Health Overview and Scrutiny Committee (Yorkshire and Humber) (iv) Wakefield and Kirklees Joint Health Scrutiny Committee (v) West Yorkshire Joint Health Scrutiny Committee (vi) Health and Adult Social Care Scrutiny Panel (vii) Children's Scrutiny Panel (viii) Economy and Neighbourhood Scrutiny Panel and (ix) Corporate Scrutiny Panel.

(2) That the Panels and Sub Committees as set out at (1) above shall not be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989, and that the Membership shall be set out at Agenda Item 15 of the Annual Council meeting.

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Contact Officer: Sheila Dykes

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Tuesday 15th June 2021

Present: Councillor Elizabeth Smaje (Chair)
Councillor Andrew Marchington
Councillor Harpreet Uppal
Councillor Habiban Zaman

3 Membership of Committee

Apologies were received from Councillor Andrew Cooper.

4 Minutes of Previous Meeting

The minutes of the meeting of the Committee held on 15th April 2021 were agreed as a correct record.

5 Interests

No interests were declared.

6 Admission of the Public

All items were considered in public session.

7 Deputations/Petitions

No deputations or petitions were received.

8 Public Question Time

No public questions were received.

9 Inclusion Commission - Update

A report was presented which provided an update on the work undertaken by the Shadow Kirklees Inclusion Commission (SKIC) to lay the groundwork for the formation of the formal Kirklees Inclusion Commission.

Councillor Shabir Pandor, Leader of the Council and Councillor Amanda Pinnock, Chair of the SKIC attended the meeting and introduced the report, with the following key points:

- The pandemic had highlighted inequalities in a number of areas, such as housing and health.
- There was an ambition to provide levelling-up across the district. The Commission would make recommendations for solutions, based on a strong intelligence and evidence base developed using conversations with real people.

Overview and Scrutiny Management Committee - 15 June 2021

- It was important that all residents were able to connect and communicate effectively with the Council.
- The impact of the start in life on an individual's life journey was recognised and the Commission was an opportunity to break the cycle of deprivation and inequalities.
- The Shadow Commission was laying the foundations for the formal Commission. It aimed to provide a clear framework and operating model for the full Commission, including identifying prime areas of focus and who the Commission would need to work alongside to achieve its aims.
- The importance of engagement with not just the usual cohort of partners, but also reaching those people that the Council did not usually reach and who did not normally engage using the traditional methods.
- Evidence of lived experience would be essential to Commission's understanding of the impact of deprivation.
- Legacy and the continuation of dialogue, further to the Commission completing its work, was very important.

Naz Parkar, Service Director for Homes and Neighbourhoods and Kate McNicholas, Head of Policy, Partnerships and Corporate Planning were also in attendance and explained that:

- Creative and innovative ways of working were being developed to ensure effective engagement; with the aim of meeting with people where they were comfortable and building relationships and trust.
- The importance of the language that was used was acknowledged.
- In forthcoming meetings, the SKIC would be giving consideration to its overall ambitions, the establishment of an evaluation framework to measure outcomes and would also consider the potential input and role of co-optees.
- The Commission would be asked to focus on a number of areas including: quality of life, the impact of inequalities and inclusion; life course (impact of an individual's start in life and early years); educational attainment, employment, health and wellbeing, neighbourhoods and housing, and control and influence.
- The need to join-up the work with that being undertaken by the Climate Commission had been recognised.
- The recommendations of the Shadow Commission would be submitted to Leading Members in July.

Questions and comments were invited from Committee Members and the following key issues were raised during discussion:

- The Shadow Commission had been established as a precursor to the formal Commission to ensure that the work did not falter whilst energies were being focussed on the necessary response to the pandemic and to undertake some of the initial preparatory work.
- In response to a question about representation on the formal Commission it was explained that it was important that the Commission had high level cross-party buy-in and thus it was comprised of the leaders of each group; they were supported by a diverse management team.

Overview and Scrutiny Management Committee - 15 June 2021

- The recommendations of the Shadow Commission would be taken to Leading Members.
- The issue of the evaluation of longer-term change would be raised with the Shadow Commission. The legacy and the frameworks left behind once the work had been completed were recognised as a very important issue. Engagement needed to be undertaken in a way that became sustainable for the future and work would be undertaken on the model to achieve that goal.
- By its nature, addressing inequalities was a long term piece of work and the work that the Commission was doing would need to be embedded within the organisation to ensure it could achieve this aim.
- In terms of capacity to undertake the significant number of strands of work, within the timeframe, it was explained that an Officer Programme Board had been established to manage and consider the necessary resources.
- Evidence would also be gathered from outside Kirklees and from within the wider region to aid learning and provide context, although the core data would, by necessity, be from Kirklees.
- Independent voices were very important and there was a need to make use of outside experience and expertise. It would be a good idea for an inequalities expert and people with lived experience to have a role with the formal Commission perhaps with a input into some of the decision-making.
- The acknowledgment of the impacts of inequality on life course was welcomed.
- It was agreed that it was crucial that the voice of young people was heard, from an early age, and that account was taken of their experiences, for example in terms of education and any barriers they had experienced.
- The Commission would look at risks, issues and opportunities but should also identify strengths.
- Consideration of influence and control was a very important aspect of the work; people needed to be assured that they were being listened to but further to this that their input received a response.

RESOLVED –

(1) That the points and suggestions raised by the Committee, including those noted below, be taken into account in the work of the shadow and formal Inclusion Commissions:

- Consideration should be given to representation on the Commission.
- The importance of independent voices and the engagement of expert knowledge and experience.
- The importance of hearing the voice and experience of children and young people.
- The importance of influence and control.

(2) That a further report be submitted to the Committee later in 2021 to update Members on the work of the Commission. The report to include, in particular, more detail in relation to the process for engagement; how this will work and encompass the whole of Kirklees; and the life course strand of work.

10 Development of Inclusive Communities Framework

Jill Greenfield, Service Director - Customer and Communities, and Jo Richmond, Head of Communities, attended the Committee and gave a presentation which shared early thoughts in respect of the development of an Inclusive Communities Framework to guide work alongside communities. The following points were highlighted:

- The approach aimed to build on the experiences of, and strengths identified during, the pandemic and reflect the shift in thinking from cohesion to a broader, more holistic inclusion agenda.
- It would embed the role of organisations and institutions as enablers, co-producers and convenors, using the building blocks that were already in place.
- There was a need to hear a range of voices and act on the information received.
- It would aim to create the right conditions for communities to thrive; the core of which was building local trust and connectivity. People wanted to feel; safe, that life is fair, connected to their neighbours, that they have a voice and influence, a sense of belonging, and that they had access to work.
- There were significant interdependencies with other strategies (Economic Strategy and Health and Wellbeing Strategy) and initiatives such as the Inclusion Commission. Consideration was being given to how to conduct one conversation with people so that inclusion was not being looked at in isolation.
- Work was being done to explore and develop indicative outcomes.

Members asked questions and commented on the issues raised, with the following key issues being covered:

- The work of the Inclusion Commission would feed into this developmental process.
- The work was at a very early stage. It was intended to provide a framework to establish a set of principles for ways of working with communities to reach across the whole system and to provide some checks, balances and challenges. It would be a high-level document, but it was important that it had an impact. An example was given in respect of the Integrated Care System: the framework would provide a set of principles and approaches that organisations and agencies could adopt when considering what services should look like.
- In response to a question about when this work would be delivered and concern that inequalities had become more amplified during the pandemic and about people becoming disenfranchised, it was explained that, during the pandemic, inclusion work had proved much more difficult to undertake due to the restrictions on face-to-face contact. The right conditions were important for these conversations particularly when discussing the more difficult subjects. Work was ongoing and it was acknowledged that there was a need to proceed as a matter of urgency, but it was also important that this was balanced against the need to progress at the speed of trust.
- The pandemic had also strengthened some communities and helped to establish trusted relationships and the team would be working to build on these foundations.
- This approach positioned the Council as convenor and enabler: the message being that this was not about the Council trying to fix an issue but rather ensuring that it did not get in the way, or have any barriers in place, for communities

Overview and Scrutiny Management Committee - 15 June 2021

coming together. It was also about enabling safe spaces that would naturally bring people together and ensuring the approach became embedded within mainstream work.

- The level of overlap with other work being undertaken, and other strategies, had been recognised and this would be taken into account in order to reduce repetition and confusion in engagement. The aim would be to achieve one conversation with the results directed to a number of different destinations.
- The overall goal was to establish a sustained conversation over the long term.
- The feedback provided by scrutiny in relation to the concepts and the language used would be really helpful.
- The work undertaken and intelligence gathered using the Place Standard Tool provided a good base.
- Influence and control was an important issue to consider and a key concern was considered to be online information and misinformation.
- The pandemic had provided a lot of useful learning in terms of how the Council and partners had worked quickly with community groups and transferred power.
- The importance of the visibility of this work was stressed..

RESOLVED –

That further reports be presented to the Committee as work on the framework progresses.

11 Re-Appointment of Co-optees for 2021/22

The Committee was asked to consider the allocation of co-optees to the Scrutiny Panels, for the 2021/22 municipal year.

Members paid tribute to the co-optees, in particular those who were retiring, for their valued contributions to the work of scrutiny. Their knowledge, experience and insight were very much appreciated.

RESOLVED-

(1) That the allocation of co-optees for the 2021/22 municipal year be agreed, as set out in the report.

(2) That the serving co-optees be thanked for their continued commitment and contribution to the work of Scrutiny in Kirklees.

(3) That Peter Bradshaw and Eilidh Ogden be formally thanked for their contribution to the Health and Adult Social Care, and the Economy and Neighbourhoods Scrutiny Panels respectively.

12 Re-Establishment of Ad Hoc Scrutiny Panel - Residential Housing Stock Health and Safety Compliance

The Committee was asked to consider the re-establishment of the Ad Hoc Scrutiny Panel in respect of Residential Housing Stock – Health and Safety Compliance.

RESOLVED –

That the Ad Hoc Scrutiny Panel be re-established with the Terms of Reference and membership details set out in the report.

13 Work Programme 2021-22

The Work Programme for 2021-22 was noted.

KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Overview & Scrutiny Management Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

CHILDREN'S SCRUTINY PANEL – WORK PROGRAMME 2021/22

MEMBERS: Cllr Andrew Marchington (Chair), Cllr Jackie Ramsay, Cllr Elizabeth Reynolds, Cllr Joshua Sheard, Cllr Richard Smith, Cllr Paul White, Linda Summers (Education Co-Optee), Dale O'Neill (Co-Optee), Toni Bromley (Co-Optee)

SUPPORT: Helen Kilroy, Assistant Democracy Manager

<p>1. Review of the Improvement Journey</p>	<p>The Panel will continue to review the Improvement Journey of Children's Services until they have achieved an 'excellent' Ofsted rating, including receiving regular updates on how this is being achieved.</p>	<p>(Lead Officer: Mel Meggs/Service Directors)</p>
<p>2. Educational Outcomes and Kirklees Future Commission Learning Strategy</p>	<p>Educational Outcomes</p> <p>The Panel will scrutinise/consider–</p> <ul style="list-style-type: none"> - the educational outcomes of looked after children and link this to the work ongoing in the Council on the Inequalities Commission; - impact of covid on educational attainment in particular on certain groups, eg gender– what can the Council do to improve this for children post pandemic and how can children be supported; - the Panel will consider a future report on Exam Results and outcomes with examples of practice and will monitor the progress of how children in year 11 would be assessed or examined in 2021 and how grades will be decided; - the longer-term effect of Covid on educational outcomes including the levels of family income and digital inclusion opportunities. <p>Kirklees Future Commission Learning Strategy</p> <p>The Panel were informed that a report was scheduled for Cabinet on 21st September 2021 prior to consultation with schools.</p> <p>The Panel will scrutinise/consider–</p> <ul style="list-style-type: none"> - closing the attainment gap which the Panel were informed would be a priority in the Strategy; 	<p>(Lead Officer: Jo Sanders/Emma Brayford/Chris Jessup)</p> <p>Informal Panel meeting on 28th July</p> <p>The Panel will consider an update on the Kirklees Future Commission Learning Strategy, focusing on the following:-</p> <ul style="list-style-type: none"> - What are the aims of the Strategy and how did you arrive at these? - What are you hoping to achieve? - How will you assess and measure that the aims are being/have been met? <p><u>Kirklees Futures meeting on the 29th June 2021</u> Panel Members were invited to attend and observe and will feedback to future meeting.</p>

	<ul style="list-style-type: none"> - the Panel understand that the Learning strategy will be focusing on early years groups and want to explore what difference this will make; - updates on the development of the Kirklees Council Education Futures and the proposed approach and timeline. 	
3. Wellbeing and Mental Health of Children and adolescents and multisystemic therapies (MSTs)	<p>The Panel will scrutinise/consider–</p> <ul style="list-style-type: none"> - the cost benefit of MST’s and the cost effectiveness of what has been implemented; - the prevention initiatives to solve the problems experienced by children in Kirklees with mental health; - mental health provision provided by the different teams and providers who support this work, including the links to educational outcomes and access to CAMHS; - how many families had received treatment and how successful and cost effective it had been; - The mental health of children in care in residential children’s homes. 	(Lead Officer: Tom Brailsford/Elaine McShane)
4. Number of children in care	<p>A standing item for each meeting containing details of how many children are in care, and particularly how many are placed out of area. **</p> <p>In addition to the standard reports, the Panel will scrutinise/consider–</p> <ul style="list-style-type: none"> - That the Lead Member would keep a watching brief on children in care under 1 year old; - information relating to the differences in the number of children in care within Kirklees compared with statistical neighbours; - The Panel will explore whether the Children’s Service have responsibility for homeless children on the register for accommodation who are at risk of malnutrition and are vulnerable 	(Lead Officer: Elaine McShane/Ophelia Rix)
5. Youth Justice Panel (Services)	<p>The Panel was informed that a report was scheduled for Cabinet on 31st August 2021 and that comments in advance would be welcomed</p>	(Lead Officers: Ian Mottershaw / Lisa Warnes/Elaine McShane)

<p>and Initiatives) and Anti-Social Behaviour</p>	<p>from the Panel. The Cabinet report will cover the plan for the next 12 months, the Council’s priorities on the focus of youth justice and children making their first offence.</p> <p>The Panel will scrutinise/consider –</p> <ul style="list-style-type: none"> - The effectiveness of the model following its introduction; - The key areas outlined in the Cabinet report; - the Youth Practice Model, providing input into the development of the model with a view to scrutinising the effectiveness of the model following its introduction (based on data/evidence). 	<p><u>Panel meeting on 28th July 2021</u> The Panel will consider a report on the Youth Justice Plan.</p>
<p>6. Partnership arrangements</p>	<p>The Panel will continue to scrutinise partnerships and boards during the 2021/22 municipal year, for example, Corporate Parenting Board and Health and Wellbeing Board and the Panel will look at how data was collected and used to improve outcomes. *** (see last page)</p>	<p>(Lead Officers: Elaine McShane/Jo Sanders/Tom Brailsford)</p>
<p>7. Special Educational Needs and High Needs</p>	<p>The Panel agreed to scrutinise –</p> <ul style="list-style-type: none"> - a future report on how the recommendations of the SENDACT report has been implemented, including a progress update; - that the Panel seek feedback from parents (PECAN) who had been consulted as part of the Adhoc Panel on SENDACT. - SEND Transport – scrutiny of changes to new system (new item at request of Cllr Smaje/Cllr Mather) 	<p>(Lead Officer: Kelsey Clark-Davies/Jo-Anne Sanders)</p>
<p>8. Performance Information (Children’s Services)</p>	<p>The Panel will continue to monitor the performance of the Learning Early Support Service and Child Protection & Family Support in the Informal meetings. **</p>	<p>(Lead Officers: Service Directors – reports produced by Sue Grigg and Andrew Wainwright from Performance Team)</p>
<p>9. Elective Home Education</p>	<p>The Panel was informed that a report would be considered by Cabinet on the 27th July 2021 on Elective Home Education Policy.</p> <p>The Panel agreed to scrutinise –</p>	<p>(Lead Officer: Jo-Anne Sanders/Diane Yates/Kelsey Clark-Davies)</p>

	<ul style="list-style-type: none"> - The Panel noted that an increasing number of parents were opting out of mainstream education for their children and agreed to explore the reasons for this and seek feedback from the Youth Council of the views from young people who were being home educated. - The Panel will meet with parents who were involved in the Adhoc Panel on Elective Home Education to seek feedback from them on how well the Action Plan agreed at Cabinet in December 2020 has been progressed and implemented. 	
10. Fostering and Adoption	<p>The Panel agreed to scrutinise via the Corporate Parenting Board on the following and Panel Members will report back on key issues:-</p> <ul style="list-style-type: none"> - How to open up fostering opportunities in terms of accommodation; - Barriers to recruitment and retention. 	
11. Voice of the Child	<p>The Panel agreed to keep a watching brief on all areas of scrutiny by the Panel and explore whether the voice of the child was being heard and lessons learned.</p>	(Lead Officers: M Meggs/J Sanders/E McShane/T Brailsford)
12. Representation by the Panel at meetings, events and visits to internal teams and external providers	<p>The Panel agreed to undertake visits to both internal teams and services and external providers as required to observe and scrutinise.</p> <p>The panel agreed to undertake visits to internal teams and external partners including attending and observing meetings already scheduled.</p>	<p>Corporate Parenting Board – Cllr Marchington (ex-officio) and Dale O’Neill would attend the meetings of the Board to provide scrutiny on behalf of the children’s scrutiny Panel and feedback to the Panel as appropriate.</p> <p>Liquid Logic/Tableau – the Panel will schedule a visit to the front door to see how the system works on a daily basis and how the data was being used to improve performance and manage services.</p> <p>Social Workers – the Panel will schedule a visit to Social Workers on the frontline to undertake a ‘temperature check’ of how they were getting on and seek feedback on whether they felt that there was a professional pathway for them within the Council.</p>

		Children's and Young People's Partnership Event on the 21st June 2021 – the Panel agreed to send representatives from the Panel to attend this event and report back to the Panel.
13. Engagement of Family Hubs	<p>The panel agreed to scrutinise/consider:-</p> <ul style="list-style-type: none"> - An update to include details of the services that could be offered to a family of 4 where there were 2 parents working with 2 children, along with examples from families of where this was working well. - that the issue of prevention work around mental health and trauma experienced by children be built into the overall early help offer. - that information be provided for families on how and when they could access all the services on offer and that examples be given of how the services would relate to families. - a future update on how the voice of the child would be taken into account in the work of the engagement of family hubs. 	(Lead Officers: Carol Ann Smith/Jackie Beever/ Jo Sanders)
Children in care under 1 year old	The Lead Member will keep a watching brief on children in care under 1 year old.	(Lead Officer: Elaine McShane)
Children transferred from Almondbury Community School	The Lead Member agreed to keep a watching brief with regard to what the educational impact had been for the children who had transferred from Almondbury Community School to alternate schools and to ensure that the children were getting the right amount of results and opportunities.	(Lead Officer: Martin Wilby)

Staying Put Policy	<p>The Panel were informed that a report was scheduled for Cabinet on the 27th July 2021 on the Staying Put Policy.</p> <p>The Lead Member agreed to keep a watching brief on the Staying Put Policy.</p>	(Lead Officer: Elaine McShane)
Petition – St John’s (CE) Junior School	<p>The Council received a petition objecting to the council’s decision at Cabinet in September 2020 not to allow St John’s Infant school to be made available for junior places in September 2021. The Lead Member will keep a watching brief with regard to the issues raised within the petition from a scrutiny perspective.</p>	(Lead Officer: Martin Wilby)

** It is suggested that arrangements be made for representatives from the Panel to attend relevant meetings of Partnership bodies to ensure relevant scrutiny of performance data and information is being effectively scrutinised “upstream”. This will not prevent onward referral to the Panel where appropriate but will act as a means of avoiding un-necessary duplication.

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CORPORATE SCRUTINY PANEL – WORK PROGRAMME 2021/22 (municipal year)

MEMBERS: Councillors: A Cooper (LM) J Homewood, J Taylor, M Akhtar, C Greaves, A Munro
Co-optees: Philip Chaloner

SUPPORT: Jenny Bryce-Chan, Principal Governance Officer

FULL PANEL DISCUSSION		
THEME/ISSUE	APPROACH / AREAS OF FOCUS	OUTCOMES / ACTIONS
1. Financial Monitoring	- To receive regular updates on finances	
2. Corporate Opportunities report	- Directors to be invited to a panel meeting at least twice a year to provide an update on corporate opportunities - Procurement	
3. Council Risk Register	- Links into the corporate opportunities	
4. Capital Plan	- Standard item and links in with financial monitoring - Procurement and how it feeds into the economic recovery - Libraries review	
5. Corporate performance	- Leader of the council to be invited to talk about WYCA, and its relationship with Kirklees and also to about the West Yorkshire Mayor	

<p>6. Reopening of services to the public</p>	<ul style="list-style-type: none"> - How the council is reopening its buildings What buildings do we need and are they in the right place 	
<p>7. The People Strategy</p>	<ul style="list-style-type: none"> - An update on progress later on in the year which should include learning from Covid - Staff resilience 	
<p>8. Technology Strategy</p>	<ul style="list-style-type: none"> - An update in approximately 1 year (March 2022) 	
<p>9. EU</p>	<ul style="list-style-type: none"> - An update report on the impact of leaving the EU Jan 2022 	
<p>10. Comms Strategy</p>	<ul style="list-style-type: none"> - Learning from Covid – end of the year 	
<p>11. Portfolio holder priorities</p>	<ul style="list-style-type: none"> - The Cabinet Member for Corporate to share priorities for 2021/22 	
<p>12. Inclusion and Diversity</p>	<ul style="list-style-type: none"> - An update on the inclusion and diversity strategy 	
<p>13. Photo ID at Elections</p>	<ul style="list-style-type: none"> - To brief the panel on ID at elections 	

14. Procurement Strategy	- The Panel want the opportunity to feed into the procurement strategy	
LEAD MEMBER BRIEFING ISSUES		
THEME/ISSUE	APPROACH / AREAS OF FOCUS	LEAD OFFICER
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ECONOMY & NEIGHBOURHOODS SCRUTINY PANEL

Agenda Plan 2021/22

	Items	Officer Contact	Notes
<p>Tuesday 13th July 2021</p> <p>Agenda Publication: Monday 5th July</p> <p>Report Deadline: Wednesday 30th June</p>	<p>Kirklees Resource and Waste Strategy</p> <p>Dewsbury Town Centre Update</p> <p>Work Programme</p>	<p>Sue Proctor/Will Acornley /Lory Hunter/Natalie Stone</p> <p>Simon Taylor/ Peter Thompson,</p>	<p>The Panel will consider a report which sets out the draft Kirklees Resource and Waste Strategy prior to full council in September 2021.</p> <p>To provide the Panel with an update on Dewsbury Town Centre projects and their programmes for delivery</p> <p>Actions/agreed next steps:</p>
<p>Tuesday 24th August 2021</p> <p>Agenda Publication: Monday 16th August</p> <p>Report Deadline: Wednesday 11th August</p>	<p>Cooper Bridge Update</p> <p>Work Programme</p>	<p>Richard Hollinson</p>	<p>Next Update to Cabinet meeting in September</p> <p>Actions/agreed next steps:</p>
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<p>Tuesday 7th September 2021</p> <p>Agenda Publication: Monday 30th August</p> <p>Report Deadline: Wednesday 25th August</p>	<p>Review of Winter maintenance services including the link to planning (TBC)</p> <p>Cultural Heart (TBC)</p>	<p>Sue Proctor</p> <p>Simon Taylor</p>	<p>Scheduled to go to Cabinet in October or November</p>
<p>Tuesday 19th October 2021</p> <p>Agenda Publication: Monday 11th October</p> <p>Report Deadline: Wednesday 6th October</p>	<p>Kirklees Housing and Neighbourhoods update including estate management (TBC)</p> <p>Overview of SPD's (TBC)</p> <p>Work Programme</p>	<p>Naz Parker</p> <p>Mathias Franklin</p>	<p>19th October suggested for scrutiny. To include hot food takeaway and climate change SPD's (Tbc)</p> <p>Actions/agreed next steps:</p>
<p>Tuesday 30th November 2021</p> <p>Agenda Publication: Monday 22nd November</p> <p>Report Deadline: Wednesday 17 November</p>	<p>Place Partnership Leads – Active Travel Update (TBC)</p>	<p>Vina Randhawa</p>	<p>19th October suggested for scrutiny as well as option for an update early next year, if requested by Panel.</p> <p>Actions/agreed next steps:</p>

Thursday 6th January 2022 Agenda Publication: Wednesday 29 th December Report Deadline: Monday 27 th December	Smaller Towns Programme (TBC)	Simon Taylor	Progress in relation to Batley, Heckmondwike, Cleckheaton and Holmfirth and engagement re other towns Actions/agreed next steps:
Thursday 3rd March 2022 Agenda Publication: Wednesday 23 rd February Report Deadline: Monday 21 st February	Play areas (TBC) Huddersfield Blueprint Update (TBC)	Catherine Little/Rob Dalby Simon Taylor	Suggested for March To include Station to Stadium Corridor Actions/agreed next steps:
Thursday 7th April 2022 Agenda Publication: Wednesday 30 th March Report Deadline: Monday 28 th February	Place Partnership Leads – Active Travel Update (TBC) Trans Pennine Route Upgrade (TBC)	Vina Randhawa Richard Hollinson/Tim Lawrence	Update suggested for later in the year as suggested to show progress made Suggested for early next year possibility to invite a representative from network rail. Actions/agreed next steps:

Items for consideration

Scheduled

- Waste Strategy (July)
- Dewsbury Town Centre Update (July)
- Cooper Bridge (August)

Items provisionally scheduled (may be subject to some change):

- Cultural Heart (August)
- Review of Winter maintenance services including the link to planning (October)
- Overview of SPD's (October)
- Smaller Towns Programme (January)
- Kirklees Housing and Neighbourhoods update including estate management (January)
- Play Areas – (March)
- Huddersfield Blueprint Update (including Station to Stadium corridor) (March)
- Place Partnership Leads – Active Travel Update (November and April)

Items not yet scheduled:

- Inward Investment Strategy (postponed due to Covid)
- Travellers accommodation and enforcement
- Air Quality Action Plan
- Digital Update
- Skills: Training and Apprenticeships (Contact: Joanne Bartholomew/Lee-Ann Meitiner)
- Green Space Strategy, Biodiversity
- Highways capital funding programme
- Huddersfield Market

- Active Travel Update
- Place Based Working – focus on stability
- Huddersfield Market

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HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL – WORK PROGRAMME 2021/22

MEMBERS: Cllr Habiban Zaman (Lead Member), Cllr Bill Armer, Cllr Aafaq Butt, Cllr Vivien Lees-Hamilton, Cllr Fazila Loonat, Cllr Lesley Warner, David Rigby (Co-optee), Lynne Keady (Co-optee).

SUPPORT: Richard Dunne and Yolande Myers, Principal Governance Officers

FULL PANEL DISCUSSION		
THEME/ISSUE	APPROACH AND AREAS OF FOCUS	OUTCOMES
1. Financial position of the Kirklees Health and Adult Social Care Economy	Maintain a focus on the finances of the local health and social care system to include: <ul style="list-style-type: none"> • An update on the impact of Brexit and Covid-19 to include exploring the implications on staff numbers/shortages. • Assessing the local approach to developing a workforce strategy. • A focus on the implications of the financial pressures on services provided and commissioned by Adult Social Care. 	
2. Impact of Covid-19 on the Health and Adult Social Care Sector	To look at the impact of Covid-19 on the local health and adult social care sector to include: <ul style="list-style-type: none"> • Considering the capacity of the system • Monitoring the impact on planned surgery waiting lists • Considering planned changes to service delivery as a consequence of the pandemic. • Assessing the impact of the “health debt” due to delays in health screening, cancer treatments, vaccinations etc. • Looking at the local plans for catching up with delayed treatments. • Lessons learned to include looking at how services across the health and adult social care sector have adapted practice to take account of the impact of the pandemic. 	

	<ul style="list-style-type: none"> • Assessing the broader impact on adult social care including the increased social care needs for older people as a consequence of reduced mobility and access to services and activities during the pandemic. • The impact of long Covid 	
3. Integration of Health and Adult Social Care	<p>An overarching theme that covers the move to increasing the integration of services across the health and adult social care sector to include:</p> <ul style="list-style-type: none"> • Looking at the progress and effectiveness of Community Care Services (CCS) in Kirklees. • Reviewing progress of the Primary Care Networks (PCNs) to include the effectiveness of their integration with other key services and agencies across the local health and social care network. • Assessing the impact of CCS in Kirklees in reducing avoidable A&E attendances; hospital admissions; delayed discharges; and reducing avoidable outpatient visits. • To consider the implications of the changes from legislative proposals that are intended to integrate care within the NHS and encourage greater collaboration between the NHS and local government and other agencies to include: <ul style="list-style-type: none"> ○ How the changes will impact on local commissioning and delivery of service. ○ Considering the changing health and care landscape to include a focus on the progress of collaboration between local providers. • To consider the proposals to merge the Gateway to Care Service and the Local Single Point of Contact Service 	
4. Digital Technology	<p>An overarching theme that looks at the impact of the use of digital technology in the delivery of health and adult social care services.</p>	

5. Mental Health and Wellbeing	<p>An overarching theme that looks at services that focus on providing support in areas that cover mental health and wellbeing to include:</p> <ul style="list-style-type: none"> • Reviewing progress of the work being delivered through the Kirklees Integrated Wellness Service. • Suicide prevention • Looking at the Council’s work in supporting mental health provision across the various localities in Kirklees. • To look in more detail at the services provided by South West Yorkshire Partnership NHS Foundation Trust (SWYPTF) to include redesign of services and any post pandemic new initiatives. • Looking at the wellbeing and support for unpaid carers including working carers. 	
6. Quality of Care in Kirklees	<p>Receive an annual presentation from CQC on the State of Care across Kirklees to include:</p> <ul style="list-style-type: none"> • A focus on Adult Social Care • The impact of COVID-19 on the quality of care in Kirklees. 	
7. Kirklees Safeguarding Adults Board (KSAB) 2019/20 Annual Report	<p>To receive and consider the KSAB Annual Report to include consideration of the Impact of Covid-19 on safeguarding adults during periods of lockdown.</p>	
8. Yorkshire Ambulance Service (YAS) Response Times	<p>To receive an update on performance and demand across all areas of Kirklees to include:</p> <ul style="list-style-type: none"> • A focus on response times for categories 1 and 2. • Looking at the variances of performance across Kirklees. 	
9. Kirklees Public Health	<p>An overarching theme that looks at the work of Public Health Kirklees to include:</p> <ul style="list-style-type: none"> • Continuing to receive regular updates on the impact and response to Covid-19 (to be kept under review) 	

	<ul style="list-style-type: none"> Assessing the performance of the Immunisation Programmes in Kirklees to include any future coronavirus programmes. To review the work being done on population health management. 	
10. Update on Winter Planning	<p>Update on winter preparations 2021/22 from the Kirklees Health and Adult Social Care sector to include:</p> <p>Receiving details from key organisations across the local health and adult social care section on preparations for winter to include the key areas of focus.</p> <ul style="list-style-type: none"> lessons learned from the winter period 2020/2021. feedback and experiences of service users from last winter period. 	
11. Effectiveness of smoking cessation arrangements in Kirklees.	To review the effectiveness of smoking cessation arrangements in Kirklees to include a review on how people with complex mental ill health are supported.	
12. Kirklees Care Homes Programme Board including analysis of the home care market	<p>Receiving a update on progress of the Board to include:</p> <ul style="list-style-type: none"> Looking at the key issues and challenges identified by the Board and the actions taken to address them. Details of the training and support that will be provided to care homes on the verification of expected death, end of life care plans and testing and swab taking. Continue monitoring the outcomes of the analysis of the home care market to include receiving a copy of the final report from Cordis Bright and implementation plan. 	
13. Healthwatch Kirklees	To develop the working relationship with Healthwatch Kirklees to include sharing of work programmes and identifying local areas of concern to inform the work of the Panel.	

14. Air Pollution	To assess the health risk associated with air pollution.	
LEAD MEMBER BRIEFING ISSUES		
ISSUE	AREAS OF FOCUS	
1. Mid Yorkshire Hospitals NHS Trust (MYHT) Ambulatory Emergency Care (AEC) Services and Services provided at Dewsbury and District Hospital (DDH)	Update on the closure of the AEC unit at DDH.	
2. Transforming Outpatient Care at Calderdale and Huddersfield NHS Foundation Trust (CHFT) and Mid Yorkshire Hospitals NHS Trust (MYHT)	Receive an update on progress of: <ul style="list-style-type: none"> • The programme of change at CHFT. • The work being done by MYHT on its Outpatient Care. 	

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OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – AGENDA PLAN 2021/2022

Date of Meeting	Item / Lead Officer	Comments
19 May 2021	<ul style="list-style-type: none"> • Establishment of Panels 	
15 June 2021 14.00	<ul style="list-style-type: none"> • Inclusion Commission update (Naz Parkar/Kate McNicholas) • Development of Inclusive Communities Framework (Jill Greenfield/Jo Richmond) • Re-establishment of Ad Hoc Panel • Appointment / Allocation of Co-optees 2020/21 • Work Programme/Agenda Plan 	
3 August 2021 14.00	<ul style="list-style-type: none"> • Council Priorities 2021/22 • Council Plan • Scrutiny Panel Work Programmes 2021/22 • Work Programme/Agenda Plan 	
28 September 2021 14.00	<ul style="list-style-type: none"> • Climate Commission and Road Map to 2038 net zero target SINGLE ITEM AGENDA (Colin Parr/John Atkinson/Shاون Berry) • Work Programme/Agenda Plan 	
Informal - TBA	<ul style="list-style-type: none"> • Development of Inclusive Communities Framework 	
9 November 2021 14.00	<ul style="list-style-type: none"> • Peer Review* (Andy Simcox/Kate McNicholas/Michelle Hope) • Crime and Disorder* including: <ul style="list-style-type: none"> – <i>Domestic Abuse (update on the main strategy, responses to Covid-19 and Forward plan)</i> – <i>Refreshed Strategic Intelligence Assessment (SIA)</i> – <i>Refreshed Communities Partnership Plan</i> (Jo Richmond, Jill Greenfield, Lee Hamilton) • Corporate Safeguarding Policy Refresh* (Carol Gilchrist) 	

Date of Meeting	Item / Lead Officer	Comments
	<ul style="list-style-type: none"> • Inclusion Commission Update* (Naz Parkar, Kate McNicholas) • Work Programme/Agenda Plan <p><i>*All provisional at this point in time – Agenda to be reviewed later in the municipal year</i></p>	
21 December 2021 14.00	<ul style="list-style-type: none"> • Development of Inclusive Communities Framework (Jo Richmond/Jill Greenfield) • Work Programme/Agenda Plan 	
25 January 2022 14.00	<ul style="list-style-type: none"> • Work Programme/Agenda Plan 	
15 March 2022 14.00	<ul style="list-style-type: none"> • Annual Review – Local Flood Risk Management (Rashid Mahmood/Mathias Franklin) • Work Programme/Agenda Plan 	
19 April 2022 14.00	<ul style="list-style-type: none"> • Work Programme/Agenda Plan 	

Issues to be considered for inclusion/programmed:

Armed Forces Covenant Update

Heritage/Culture and Tourism Strategies

Corporate Safeguarding Policy Refresh

Green Fleet Review

Social Isolation

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